

## Performance Manager

URL: <https://pfm.healthcaresource.com/performance/login.aspx?c=sjhmc>

**Welcome to Performance Manager:** Performance Manager is accessible on any computer, phone, or tablet with an internet connection. Also both inside and outside of St. Joseph Health.

### To Access the Performance Manager via SJHMC Intranet:

1. Open a new internet window (Internet Explorer, Google chrome, or Firefox)
2. Under Quick Links on the left hand side of the screen, click on Performance Manager
3. You will be redirected to the Performance Manager website

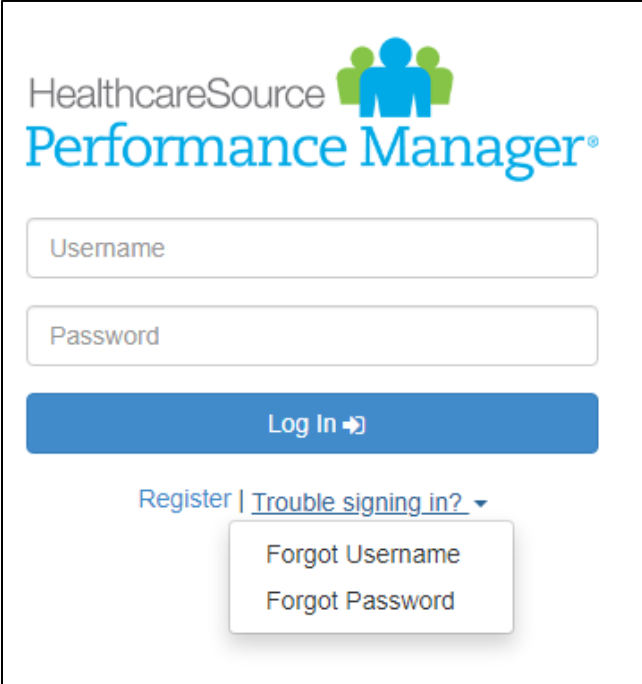
For optimal experience, open a window in **Internet Explorer 11.0, Chrome or Firefox**

**Please note:** Unexpected results may occur when using other browsers

You can also access the Website on the Hospital Intranet. Just click on **Performance Manager** under **Quick Links on the left side of screen**

### To Register:

1. Click on the "Trouble Signing In" link below the login box
2. Select "Register" from the list
3. Enter your First Name, Last Name, Employee ID – include "0" in the beginning (Example: 012345)
4. Click Next
5. In the Username Field – your username will automatically appear
6. Click Next
7. In the Password Field – create your desired password
8. Click Next
9. Submit 3 New Security Questions – click the down arrow to select a question
10. Enter corresponding answer in Answer field
11. Click Next
12. You should get a confirmation prompt confirming successful registration.



The screenshot shows the Performance Manager login interface. At the top, it features the HealthcareSource logo and the text "Performance Manager®". Below the logo are two input fields: "Username" and "Password". A blue "Log In" button with a right-pointing arrow is positioned below the password field. Underneath the button, there are links for "Register" and "Trouble signing in?" with a dropdown arrow. A small white box with a shadow is open below the "Trouble signing in?" link, containing two options: "Forgot Username" and "Forgot Password".

**Congratulations you are now registered!**

**If you have any questions regarding your email login, please contact the Help Desk at 973-754-4494.**

Issued by:  
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